

BANBURY & DISTRICT CANOE CLUB

Guidelines for dealing with an incident/accident



- Stay calm but act swiftly and observe the situation. Is there danger of further injuries?
 - Listen to what the injured person is saying.
 - Alert a first-aider who should take appropriate action for minor injuries.
 - In the event of an injury requiring specialist treatment, call the emergency services. If no phone signal, find nearest occupied narrowboat and ask them to phone. If air ambulance is needed, tell operator to use Bridge number references on club website www.banburycanoeclub.com
 - Deal with the rest of the group and ensure that they are adequately supervised.
 - Do not move someone with major injuries. Wait for the emergency services.
 - Contact the injured person's parent/carer (contact details are in medical form cabinet in the kitchen).
 - Complete an incident/accident report form (these are in the medical form cabinet in the kitchen).
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